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ABSTRACT

This pamphlet contains amendments to the regulations governing the certification of teachers and school personnel in the state of New York. (JD)

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THE STATE EDUCATION DEPARTMENT
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ALBANY, NEW YORK 12230

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PART 80
Teachers Certificates

Amendments to Regulations of the Commissioner of Education Pursuant to Section 207 of the Education Law

80.3 Certificates valid for pupil personnel service (school attendance teacher, school counselor, school dental hygiene teacher, school nurse-teacher, school psychologist, and school social worker). (Effective September 1, 1973)

(a) Preparation: To obtain a certificate in a pupil personnel service, a candidate shall meet the requirements set forth in either (1) or (2) below:

(1) Completion of an approved program registered by the Department

A certificate will be issued upon completion of a program registered and/or approved by the Department for the preparation of one of the pupil personnel services. The form of the certificate (provisional-valid for five (5) years from date of issuance or permanent) to be recommended and issued, will be determined by the recommending institution upon approval of the Department.

(2) Alternative completion of requirements

A certificate will be issued upon evidence that the requirements noted below have been met.

(i) School attendance teacher

(a) Provisional certificate

(1) The candidate shall hold a baccalaureate degree from a regionally accredited institution of higher education or from an institution approved by the Department and shall have completed in addition/or including six semester hours of professional education appropriate to the function of the school attendance teacher.

(2) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(b) Permanent certificate

(1) The candidate shall have completed in addition to the requirements for the provisional certificate, a master's degree in the field of pupil personnel service or thirty (30) semester hours of appropriate graduate study in the area of pupil personnel service.

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(ii) School counselor

(a) Provisional certificate

(1) The candidate shall hold a baccalaureate degree from a regionally accredited institution of higher education or from an institution approved by the Department, and in addition shall have completed thirty semester hours of approved graduate study in the field of school counseling including supervised practice in guidance.

(2) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(b) Permanent certificate

(1) The candidate shall have completed in addition to the requirements for the provisional certificate thirty semester hours of graduate study in the field of school counseling.

(iii) School dental hygiene teacher

(a) Provisional certificate

(1) The candidate shall have completed, in addition to an associate degree at an institution approved for the preparation of dental hygienists, thirty semester hours of collegiate study toward meeting the requirements for a baccalaureate degree including six semester hours of professional education appropriate to the function of the school dental hygiene teacher.

(2) The candidate shall hold a valid New York State registration as a dental hygienist.

(3) Time validity: This certificate will be valid for five years from date of issuance.

(b) Permanent certificate

(1) The candidate shall have completed a four-year program of preparation including the holding of a baccalaureate degree from a regionally accredited institution of higher education or from an institution approved by the Department and shall have completed in addition/or including eighteen semester hours of professional education appropriate to the function of the school dental hygienist.

(iv) School nurse-teacher

(a) Provisional certificate

(1) The candidate shall hold a baccalaureate degree from a regionally accredited institution of higher education or from an institution approved by the Department including six semester hours of study in professional education appropriate to the function of the school nurse-teacher.

(2) The candidate shall hold a valid New York State registration as a professional nurse.

(3) Time validity: The certificate shall be valid for five years from date of issuance.

(b) Permanent certificate

(1) The candidate shall have completed in addition to the requirements for the provisional certificate a master's degree in the field of pupil personnel service or thirty semester hours of appropriate graduate study in the area of pupil personnel service.

(v) School psychologist

(a) Permanent certificate

(1) The candidate shall hold a baccalaureate degree from a regionally accredited institution of higher education or from an institution approved by the Department and shall have completed in addition sixty semester hours of graduate study, including a college supervised internship, in the field of school psychology.

(vi) School social worker

(a) Provisional certificate

(1) The candidate shall hold a baccalaureate degree from a regionally accredited institution of higher education or from an institution approved by the Department and in addition shall have completed thirty semester hours of graduate study including a supervised internship, in the field of social work.

(2) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(b) Permanent certificate

(1) The candidate shall have completed in addition to the requirements for the provisional certificate, thirty semester hours of graduate study in the field of social work.

(2) A candidate may be issued a permanent certificate when registered as a New York State Certified Social Worker.

(3) Exceptions to stated preparation:

(i) Persons employed in a position for which no certificate existed prior to September 1, 1973 may be issued a statement of continued eligibility, provided that three years of service have been completed by that date.

(ii) The validity of a statement of continued eligibility shall be limited to the specific area of service for which it is issued, but may be valid in any school district.

(iii) The candidate for the statement of continued eligibility shall hold a permanent certificate valid for service in the public schools of New York.

80.4 Certificates valid for administrative and supervisory service (school district administrator, and school administrator and supervisor) (Effective August 1, 1971)

A candidate may obtain a permanent certificate for administrative and supervisory service upon completion of a program registered or approved by the Department for the preparation of the school district administrator or the school administrator and supervisor. In the alternative a permanent certificate may be obtained upon evidence that the requirements noted below have been met:

(a) School district administrator (superintendent of schools, district superintendent, district principal, supervising principal, deputy superintendent, associate superintendent, assistant superintendent, member of a board of examiners and any other person having responsibilities involving general district-wide administration shall hold this certificate).

(1) Preparation: The candidate shall hold a baccalureate degree, based upon a four-year program of collegiate preparation, from a regionally accredited higher institution or from an institution approved or registered by the Department and shall have completed in addition 60 semester hours of graduate study and an approved administrative/supervisory internship under the supervision of a practicing school administrator and of a representative of the sponsoring institution of higher education. These 60 semester hours shall include 24 semester hours of graduate study in or related to the field of school administration and supervision. An internship experience carrying graduate credit may be included within the 60 semester hour program. One year of satisfactory full time experience in a school administrative or supervisory position may be substituted for the internship.

(2) Experience: Three years of teaching and/or administrative and/or supervisory and/or pupil personnel service experience in the public schools (N-12).

(3) Exception to stated preparation: The Commissioner of Education, at the request of a board of education or board of cooperative educational services, may provide for the issuance of a certificate as school district administrator (superintendent of schools) to exceptionally qualified persons who do not meet all of the graduate course or public school teaching requirements in subclauses (1) and (2) but whose exceptional training and experience are the substantial equivalent of such requirements and qualify such persons for the duties of a superintendent of schools. Prior to the appointment of any such individual the Board must obtain the approval of the Commissioner. In its formal request to the Department the Board must submit its resolution noting approval of the request, the job description, its rationale for requesting such certification of the individual, a statement identifying the exceptional qualifications of the candidate, the individual's completed application for certification, vitae and official transcripts of collegiate study. The certificate, if issued, will be valid only for service in the district making the request. The Commissioner will refer the materials sub-

mitted by the Board to a screening panel consisting of representatives of the Department and appropriate educational organizations for review and advice.

(b) School administrator and supervisor (principal, housemaster, supervisor, department chairman, assistant principal, coordinator, unit head and any other person serving more than 25 percent — 10 periods per week — of his contractual assignment in any administrative and/or supervisory position excepting those defined in subdivision (a) shall hold this certificate).

(1) Preparation: The candidate shall hold a baccalaureate degree, based upon a four-year program of collegiate preparation from a regionally accredited higher institution or from an institution approved or registered by the Department and shall have completed in addition 30 semester hours of graduate study and an approved administrative/supervisory internship under the supervision of a practicing school administrator and of a representative of the sponsoring institution of higher education. These 30 semester hours shall include 18 semester hours of graduate study in or related to the field of school administration and supervision. One year of satisfactory full-time experience in a school administrative or supervisory position may be substituted for the internship.

(2) Experience: Three years of approved teaching and/or administrative and/or supervisory and/or pupil personnel service experience within grades N-12.

(c) Statement of continued eligibility: Persons employed as deputy, associate or assistant superintendents of schools who do not hold a certificate as a school district administrator may be issued a statement of continued eligibility for that position provided such person has been legally appointed to one of these positions prior to the effective date of these regulations. The validity of a statement of continued eligibility shall be limited to the specific area of service for which it is issued, but may be valid in any school district. The candidate for the statement of continued eligibility shall hold a permanent school administrative and/or supervisory certificate issued by this Department.

80.5 Certificates valid for teaching occupational subjects (Effective September 1, 1974)

A candidate may obtain a certificate in an occupational subject upon completion of a program registered or approved by the Department for the preparation of occupational teachers. The form of the certificate (provisional-valid for five years from date of issuance or permanent) to be issued, will be determined by the recommending institution upon approval of the program by the Department. In the alternative a certificate may be obtained upon evidence that the requirements noted below have been met:

(a) Agriculture, business and distributive education (occupational), health occupations, home economics (occupational), technical subjects, and trade subjects — as defined by the Commissioner. Baccalaureate degree programs.

(1) Provisional Certificate

(i) Preparation: The candidate shall hold a baccalaureate degree, based upon a four-year program of collegiate preparation, from a regionally accredited higher institution or from a higher institution approved or registered by the Department for the preparation of teachers in the occupational areas. The program shall include: 36 semester hours in the occupational teaching area for which certification is sought, 12 semester hours in professional education, and a college supervised student teaching experience.
(ii) Experience: A minimum of one calendar year of appropriate experience in the occupation for which the certificate is to be issued. (This experience in blocks of not less than five months, may be included within the period of study for the baccalaureate degree if designed and supervised by the higher institution and approved by the Department. In the case of persons seeking certification in the trade and technical subjects, such experience may be earned prior to the applicant's matriculation for the baccalaureate degree.)
(iii) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(2) Permanent certificate
(i) Preparation: The candidate shall have completed a master's degree in or related to the occupational field of teaching service or thirty semester hours of graduate study distributed among the technical courses pertinent to the field of teaching service, the social and behavioral sciences, and professional education. The total program of preparation shall include the requirements for the issuance of the provisional certificate.

(b) Health occupations, technical subjects, trade subjects, and specialized subject areas in agriculture, business and distributive education (occupational), and home economics (occupational) — as defined by the Commissioner. Associate degree program.

(1) Provisional Certificate

(i) Preparation: The candidate shall hold an associate degree based upon a two-year program of collegiate preparation in the occupational area for which certification is sought from a regionally accredited higher institution or a higher institution approved or registered by the Department for the preparation of teachers in the occupational area for which certification is sought; eighteen semester hours in professional education; and a college supervised student teaching experience.
(ii) Experience: A minimum of two consecutive years of appropriate experience in the occupation for which the certificate is to be issued. (This experience, clearly related to the technology in which the

associate degree is granted, may be accrued either prior to or upon completion of the associate degree program.)

(iii) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(2) Permanent Certificate

(i) Preparation: The candidate shall have completed thirty semester hours of upper level collegiate study appropriate for the certification area. The total program of preparation shall include the requirements for the issuance of the provisional certificate.

(c) Trade subjects, and specialized subject areas in agriculture, health occupation, and home economics (occupational) — as defined by the Commissioner. Non-degree program.

(1) Provisional Certificate

(i) Preparation: The candidate, subsequent to high school graduation (or its equivalent), shall have completed thirty semester hours in approved courses at an institution of higher education approved or registered for the preparation of teachers in the area for which the certificate is to be issued; including eighteen hours of professional education; and a college supervised student teaching experience.

(ii) Experience: A minimum of four consecutive years of appropriate experience in the occupation for which the certificate is to be issued. (This experience, clearly related to the occupation for which the certificate is to be issued, may be accrued either prior to or upon completion of high school graduation.)

(iii) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(2) Permanent Certificate

(i) Preparation: The candidate shall have completed thirty semester hours of collegiate level study appropriate for the certification area. The total program of preparation shall include the requirements for the issuance of the provisional certificate.

(d) Additional Requirement

(1) Persons seeking certification to teach in any of the general health occupations shall hold the appropriate New York State registration. Persons seeking certification to teach in the practical nursing program shall hold valid registration in New York State as a professional nurse.

(2) Persons seeking certification to teach in any occupational subject area which requires a person to hold a valid state or federal license to legally perform that service shall hold the appropriate license.

(e) Substitution

One year of paid, full-time satisfactory teaching experience in an occupational subject may be accepted in lieu of the college supervised student teaching when such experience carries the recommendation of the school district administrator under whom the service was performed.

(f) Coordinator of Diversified Cooperative Work-Study Programs

A provisional or permanent certificate for teaching industrial arts or an occupational subject may be extended to include service as a coordinator upon completion of the following requirements: six semester hours of collegiate level study in the organization and development of diversified cooperative programs in a program registered or approved by the Department.

(g) Exceptions to Stated Preparation

(1) Persons legally employed in a position for which no certificate existed prior to September 1, 1974 may be issued a statement of continued eligibility, provided that three years of service have been completed by that date.

(2) The validity of a statement of continued eligibility shall be limited to the specific area of service for which it is issued, but may be valid in any school district in New York.

(3) The candidate for the statement of continued eligibility shall hold a credential valid for service in the public schools of New York.

80.6 Certificates valid for teaching special education, the deaf and hearing impaired, the blind and partially sighted, the speech and hearing handicapped. (Effective May 1, 1976)

(a) Preparation: To obtain a certificate as a teacher of special education, the deaf and hearing impaired, the blind and partially seeing, or the speech and hearing handicapped, a candidate shall meet the requirements set forth in either paragraphs (1), (2) or (3) of this subdivision:

(1) Completion of an approved program registered by the Department. A certificate will be issued upon completion of a program registered by the Department for the preparation of the teacher of special education, teacher of the deaf and hearing impaired, teacher of the blind and partially seeing, and teacher of the speech and hearing handicapped. The form of the certificate to be recommended and issued will be determined by the recommending institution upon approval of the Department.

(2) Alternative completion of requirements. A certificate will be issued upon evidence that the requirements noted below have been met.

(i) Provisional certificate. (a) The candidate shall hold a baccalaureate degree from a regionally accredited institution of higher education or from an institution authorized by the Regents to confer degrees and whose programs are registered by the Department, and shall have completed within, or in addition to, that degree:

Twelve semester hours of study in professional education,

College supervised practicum in the area of certification for which an application is filed, and

Twenty-four semester hours of study appropriate to teaching special education, the deaf and hearing impaired, the blind and partially sighted, or thirty-six semester hours of study appropriate to teaching the speech and hearing handicapped.

1. Substitution: One year of paid, full-time experience as a teacher of special education, the deaf and hearing impaired, the blind and partially sighted, or the speech and hearing handicapped may be accepted in lieu of the college supervised practicum when such experience carries the recommendation of the employing school district administrator.

2. Distribution

Special education	
Collegiate study in teaching emotionally, mentally, multiply or physically handicapped children	15 sem. hrs.
Collegiate study related to teaching emotionally, mentally, multiply or physically handicapped children	9 sem. hrs.
Deaf and hearing impaired	
Collegiate study in teaching the deaf and hearing impaired	15 sem. hrs.
Collegiate study related to teaching the deaf and hearing impaired	9 sem. hrs.
Blind and partially sighted	
Collegiate study in teaching the blind and partially sighted	15 sem. hrs.
Collegiate study related to teaching the blind and partially sighted	9 sem. hrs.
Speech and hearing handicapped	
Collegiate study in teaching the speech and hearing handicapped	24 sem. hrs.
Collegiate study related to teaching the speech and hearing handicapped	12 sem. hrs.

(b) Time validity. The provisional certificate is valid for five years and is not renewable.

(ii) Permanent certificate. The candidate shall have completed a master's degree that is functionally related to a field of special education or the deaf and hearing impaired or the blind and partially sighted or the speech and hearing handicapped. The total program of preparation shall include the preparation required for the issuance of the provisional certificate.

(3) Interstate Agreement on Qualifications of Educational Personnel. A provisional certificate will be issued to an applicant who has completed a program of preparation at an approved institution of higher education or who has attained an initial regular certificate in a state which has contracted with the State of New York pursuant to Education Law, section 3030.

(b) Exceptions to stated preparation.

(1) A person employed in a position in New York State for which no certificate existed prior to May 1, 1976 may be issued a statement of continued eligibility, provided that such person has been employed in such position for a period of three years within the five years immediately preceding the effective date of this regulation.

(2) The validity of the statement of continued eligibility shall be limited to the specific area of service for which it is issued but shall be valid in and transferable to any school district.

(3) The applicant for the statement of continued eligibility shall hold a permanent certificate valid for service in any area or grade level in the public schools of New York.

80.15 Certificates valid for teaching in the early childhood, upper elementary grades and early secondary grades (Effective January 1, 1972)

Section 80.15 of the Regulations of the Commissioner of Education is amended as follows:

(a) Provisional Certificate

(1) Preparation

(i) For a certificate valid for teaching in the early childhood and upper elementary grades (N-6) the candidate shall have completed a four-year program of collegiate preparation including the baccalaureate degree at a regionally accredited higher institution or a higher institution registered by the New York State Education Department; twenty-four (24) semester hours in the professional study of education including six (6) semester hours of study in the teaching of reading; and a college supervised student teaching experience. Programs registered by the New York State Education Department shall provide evidence that graduates have met the competencies for the teaching of reading promulgated by the Department.

(ii) For a certificate valid for teaching in the early childhood, upper elementary grades and an academic subject in the early secondary grades (N-9), the collegiate study shall include, in addition to that required in (i), the academic concentration for which the certificate is issued.

English	30 semester hours
Foreign Language	24 semester hours
General Science	36 semester hours
(This total must include collegiate-level in at least two sciences — biology, chemistry, physics, earth science)	
Mathematics	18 semester hours
Social Studies	30 semester hours

(2) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(b) Permanent certificate: The candidate shall have completed a master's degree in or related to the field of teaching service or thirty semester hours of graduate study distributed among the liberal arts, social and behavioral sciences and professional study in education. The total program of preparation shall include the preparation required for the issuance of the provisional certificate.

(c) Substitution: One year of paid full-time teaching experience on the level for which certification is sought may be accepted in lieu of the college supervised student teaching but only when such experience carries the recommendation of the employing school district administrator.

80.16 Certificates valid for teaching an academic subject (Effective October 1, 1968)

(a) Provisional certificate

(1) Preparation: The candidate shall have completed a four-year program of collegiate preparation including the baccalaureate degree at a regionally accredited higher institution or by a higher institution approved by the New York State Education Department. The collegiate study shall include:

(i) Twelve semester hours in the professional study of education and a college supervised student teaching experience.

(ii) Academic concentration as follows in the subject for which the certificate is issued.

English	36 semester hours
Foreign Language	24 semester hours
Mathematics	18 semester hours
Social Studies	36 semester hours
Science	36 semester hours

(a) A minimum of fifteen semester hours of the total must include collegiate-level study in the science or each of the sciences for which certification is sought (biology, chemistry, physics, or earth science).

(b) Certification for teaching general science will be included when the total shows collegiate-level study in at least two sciences (biology, chemistry, physics, earth science).

(2) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(b) Permanent certificate: The candidate shall have completed a master's degree in or related to the field of teaching service or thirty semester hours of graduate study distributed among the liberal arts, social and behavioral sciences, and professional study in education. The total program of preparation shall include the preparation required for the issuance of the provisional certificate.

(c) Substitution: One year of paid full-time teaching experience on the level for which the certification is sought may be accepted in lieu of the college supervised student teaching but only when such experience carries the recommendation of the employing school district administrator.

80.17 Certificates valid for teaching a special subject (Effective October 1, 1968)

(a) Provisional certificate

(1) Preparation: The candidate shall have completed a four-year program of collegiate preparation including the baccalaureate degree at a regionally accredited higher institution or by a higher institution approved by the New York State Education Department. The collegiate study shall include:

(i) Twelve semester hours in the professional study of education and a college supervised student teaching experience.

(ii) Thirty-six semester hours in appropriate technical courses in the subject for which the certificate is issued.

(2) Time validity: The provisional certificate shall be valid for five years from date of issuance.

(b) Permanent certificate: The candidate shall have completed a master's degree in or related to the field of teaching service or thirty semester hours of graduate study distributed among the special subject area, the social and behavioral sciences, and professional study in education. The total program of preparation shall include the preparation required for the issuance of the provisional certificate.

(c) Substitution: One year of paid full-time teaching experience on the level for which certification is being sought may be accepted in lieu of the college supervised student teaching but only when such experience carries the recommendation of the employing school district administrator.

80.18 Certificates valid for school media specialist, school media specialist (library), school media specialist (educational communications). (Effective April 1, 1976)

(a) Preparation: To obtain a certificate as a school media specialist, school media specialist (library), school media specialist (educational communications), a candidate shall meet the requirements set forth in either paragraphs (1), (2) or (3) of this subdivision:

(1) Completion of an approved program registered by the Department. A certificate will be issued upon completion of a program registered by the Department for the preparation of the school media specialist, the school media specialist (library), and the school media specialist (educational communications). The form of the certificate to be recommended and issued, will be determined by the recommending institution upon approval of the Department.

(2) Alternative completion of requirements. A certificate will be issued upon evidence that the requirements noted below have been met.

(i) Provisional certificate. (a) The candidate shall hold a baccalaureate degree from a regionally accredited institution of higher education or from an institution authorized by the Regents to confer degrees and whose programs are registered by the Department, and shall have completed within, or in addition to that degree thirty-six semester hours of study in school media, or school media (library) or school media (educational communications), twelve semester hours of study in professional education, and a college supervised practicum in school media, or school media (library) or school media (educational communications).

1. Substitution. One year of paid, full-time school media or school media (library) or school media (educational communications) experience may be accepted in lieu of the college supervised practicum when such experience carries the recommendation of the employing school district administrator.

2. Distribution. The school media specialist certificate is granted to applicants whose preparation includes eighteen semester hours in school media (library) and eighteen semester hours in school media (educational communications); the school media specialist (library) certificate when the preparation includes at least twenty-four semester hours in school media (library), and the school media specialist (educational communications) when the preparation includes at least twenty-four semester hours in school media (educational communications).

(b) Time validity. The provisional certificate shall be valid for five years from date of issuance.

(ii) Permanent certificate. The candidate shall have completed either a master's degree in the field of school media, or school media (library) or school media (educational communications), or thirty semester hours of graduate study of which at least fifteen semester hours shall be in the field of school media, or school media (library) or school media (educational communica-

tions), with the remainder in the social and behavioral sciences, and in professional education. The total program of preparation shall include twelve semester hours in professional education, thirty-six hours in school media, or school media (library) or school media (educational communications) and a college supervised practicum.

(3) Interstate Agreement on Qualifications of Educational Personnel. A provisional certificate will be issued to an applicant who has completed a program of preparation at an approved institution of higher education or who has attained an initial regular certificate in a state which has contracted with the State of New York pursuant to Education Law, section 3030.

(b) Exceptions to stated preparation.

(1) A person employed in a position for which no certificate existed prior to April 1, 1976 may be issued a statement of continued eligibility, provided that such person has been employed in such position for a period of three years within the five years immediately preceding the effective date of this regulation.

(2) The validity of the statement of continued eligibility shall be limited to the specific area of service for which it is issued but shall be valid in and transferable to any school district.

(3) The candidate for the statement of continued eligibility shall hold a permanent certificate valid for service in any area or grade level in the public schools of New York.

(4) A provisional certificate as a school media specialist (library) will be issued to a person holding a valid teaching certificate and having completed within, or in addition to, the requirements for that certificate twelve semester hours of study in school media (library).

80.33 Supplementary school personnel (Effective February 1, 1971)

(a) Teacher aide.

(1) A teacher aide may be assigned by the board of education to assist teachers in such non-teaching duties as:

(i) managing records, materials, and equipment

(ii) attending to the physical needs of children; and

(iii) supervising students and performing such other services as support teaching duties when such services are determined and supervised by teachers.

(b) Teaching assistant.

(1) Description: A teaching assistant is appointed by a board of education to provide, under the general supervision of a licensed or certified teacher, direct instructional service to students.

(2) Duties: Teaching assistants assist teachers by performing duties such as:

(i) working with individual pupils or groups of pupils on special instructional projects;

(ii) providing the teacher with information about pupils which will assist the teacher in the development of appropriate learning experiences;

(iii) assisting pupils in the use of available instructional resources, and assisting in the development of instructional materials;

(iv) utilizing their own special skills and abilities by assisting in instructional programs in such areas as: foreign languages, arts, crafts, music, and similar subjects; and

(v) assisting in related instructional work as required.

(3) License or certificate required. Any person employed as a teaching assistant shall hold one of the following credentials:

(i) Temporary license: Upon application of a superintendent of schools a temporary license as a teaching assistant may be issued to a person having the qualifications defined in (a) below

(a) Preparation: The candidate shall have completed a four-year high school program or its equivalent. Such study shall be supplemented by training and experience appropriate to the position in question.

(b) The application for this license shall be filed on forms prescribed by the Commissioner and shall include the following information: the name and address of the candidate; the candidate's education, related teaching; administrative and/or supervisory experience; occupational and/or practical experience; and other unusual qualifications; a description of the teaching assistant's duties; a description of how the teaching assistant will be supervised; a description of the employing school district's in-service training program for teaching assistants and the professional staff utilizing such personnel and a description of the district's plan for using teaching assistants.

(c) Time validity. The temporary license shall be valid for one year from date of issuance. No more than two temporary licenses may be issued to the same individual.

(ii) Continuing certificate. Upon application of a superintendent of schools a continuing certificate as a teaching assistant may be issued to a person having the qualifications defined in (a) below:

(a) Preparation. The candidate shall have completed six semester hours of appropriate collegiate study in or related to the field of elementary and/or secondary school service at a regionally accredited institution of higher education or at an institution approved by the Department. The Commissioner may approve alternative preparation as required in this paragraph.

(b) Experience. The candidate shall have completed one year of experience as a licensed teaching assistant or as a certified teacher in an approved school.

(c) Time validity. The continuing certificate shall be valid continuously, except when the holder thereof has not been regularly employed as a teaching assistant in the public schools of New York for a period of five consecutive years, in which case the validity of the certificate shall lapse.

(c) Visiting lecturer.

(1) Upon application of a superintendent of schools a temporary license as visiting lecturer may be issued to a person having unusual qualifications in a specific subject to supplement the regular program of instruction.

(2) The request shall be submitted on forms prescribed by the Commissioner and shall include the following information:

(i) the name and address of the candidate;

(ii) the specific subject for which the license is to be issued;

(iii) the institutions attended by the candidate, major subject filed, degrees or number of semester hours earned, and dates of degrees;

(iv) the candidate's experience pertinent to the unusual qualifications;

(v) the program to be supplemented, and

(vi) the extent of service to be rendered by the visiting lecturer.

(3) Time validity. The temporary license shall be valid for one year from date of issuance.

(d) Authorization for supplementary service in areas for which no certificate exists.

(1) Upon the approval of the Commissioner of Education a permit may be granted to a school district for employment of a qualified person for a position in the public schools for which no certificate currently exists. The Superintendent of Schools applying for such authorization shall submit:

(i) a detailed job description outlining the nature of the position;

(ii) a statement of the qualifications which are deemed necessary for candidates for the position; and

(iii) a listing of the candidate or candidates holding the necessary qualifications and eligible for appointment to the position if the permit is granted.

(2) Time validity. A permit granted pursuant to this section shall be valid for employment in the district for which it is granted for a period not to exceed two years unless further extended by the Commissioner for intervals not to exceed five years.

80.1 Definitions.

(a) As used in this Part:

(1) Academic subject means one of the following subjects offered in secondary schools: English, the foreign languages, mathematics, the sciences (biology, chemistry, physics, earth science, general science) and citizenship education (civics, economics, economic geography, geography, history, political science, sociology) and such other similar subjects.

(10) Early childhood grades means nursery school, kindergarten and grades 1 through 3.

(11) Early secondary grades means grades 7 through 9.

(12) Elementary school means a school organized to give instruction in grades 1–6 and the kindergarten.

(14) Graduate course means a course creditable toward an appropriate graduate degree granted by a recognized institution of higher education or approved as of graduate grade by the Commissioner of Education.

(15) Graduate degree means an appropriate master's or doctor's degree awarded upon the satisfactory completion of an approved program of study and training offered by a recognized institution of higher education.

(18) Junior high school means a registered school organized and conducted to give instruction in grades 7–9.

(19) Occupational subject means one of the following subjects offered in the elementary and secondary schools: agriculture, business and distributive education (occupational), health occupations, home economics (occupational), technical and trade.

(20) Professional education means a course(s) specifically related to teaching, administration, supervision or pupil personnel service in elementary and secondary schools and offered by a recognized institution of higher education.

(21) Pupil personnel service means one of the following services offered in elementary and secondary schools: school attendance teacher, school counselor, school-dental hygiene teacher, school-nurse teacher, school psychologist and school social worker.

(30) Special subject means one of the following subjects offered in the elementary and secondary schools: art, business education (general), home economics (general), health, industrial arts, music, physical education, recreation, and speech.

(33) Technical subject is a subject designed to prepare pupils for useful employment in a technical occupation such as architectural drafting and building construction, aeronautics, electricity-electronics, fashion design, industrial chemistry, industrial design and advertising art,

instrumentation and control systems, mechanical design and construction, structural drafting and design, and such other similar subjects.

(34) Trade subject is a subject designed to prepare pupils for useful employment in a trade or industrial occupation such as air conditioning and refrigeration, automotive industries, aviation trades, construction drafting, electro-mechanics, electronics, food preparation, graphic arts, industrial cooperative, maintenance and repair, metal trades, personal service, public service, textile production and fabrication, and other such similar subjects.

(36) Upper elementary grades means grades 4 through 6.

(38) Year of experience means a minimum of 180 days of full-time, satisfactory teaching, administrative, supervisory or pupil personnel service experience in a school within a 12 month period.

(39) Year of occupational experience means a minimum of 10 months in a calendar year of full-time, satisfactory employment in an appropriate occupational field.

80.2 Certificate of Qualification. (Effective August 1, 1976)

A certificate of qualification, valid for five years, may be issued to those eligible for provisional certification upon submission of an application and payment of a fee. The certificate of qualification is evidence that the holder is eligible for a provisional certificate which will be issued at the request of the candidate. At the commencement of regular employment in any public school in the state, during the period of validity of the certificate of qualification, the holder shall deliver such certificate to the chief school officer of the district offering employment, who shall forward such certificate to the commissioner for the issuance of a provisional certificate. The certificate of qualification is evidence that the holder is eligible for employment as a substitute teacher. Permanent certification will be issued upon completion of the requirements for permanent certification in effect at the time of issuance of the provisional certificate.